

FINANCE COUNCIL MEETING AGENDA



Date: February 04, 2025, | Time: 10 a.m. - 11:30 a.m. | Location: RR112 or via Zoom: <https://clackamas.zoom.us/j/98419604512> | Recorder: Jessi

Topic/Items	Category	Facilitator	Allotted Time	Key Points: Provide 50 words or less on the expected outcome
<i>If using AI notetaking or recording, remind participants that recording/AI notetaking will be used before enabling this feature.</i>				
				Description
1. Welcome	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information	Mark/Jeff	5 min	
2. BAS Process Update	<input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information	Mark/Jeff	10min	Review membership and update on our first meeting
3. Framework for standardized business office improvements	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information	Christy	15min	Developing a clear path and instructions for people who buy stuff. The need for creating a policy around purchasing
4. Establishment of College Business Accounts with Vendors	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information	Elizabeth/Christy	10min	Update on where we are with Amazon Business, Costco, etc., and why we chose this path.
5. Closed Group Finance Council Work Session	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information		10min	Confirm recorder has it all down

Members in Attendance	Council Co-Chairs: <input type="checkbox"/> Mark Yannotta <input type="checkbox"/> Jeff Shaffer Recorder: <input type="checkbox"/> Jessi Snell	Members: <input type="checkbox"/> Amy Cannata <input type="checkbox"/> Elizabeth Cole <input type="checkbox"/> Bev Forney <input type="checkbox"/> Tami Harper <input type="checkbox"/> Julie Hugo	<input type="checkbox"/> Christy Owen <input type="checkbox"/> Gabby Sloss <input type="checkbox"/> Adam Wickert
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